

CITY OF MARQUETTE
PUBLIC WORKS DEPT.
1100 WRIGHT STREET
MARQUETTE, MI 49855
(906) 228-0444



Date

Customer Name
Service Address
City, State Zip

Dear Water Customer:

The 2017 water meter upgrade agreement between the City of Marquette and Johnson Controls, Inc. requires a random sample of meters be tested to confirm their accuracy. Your water meter is among those meters that were randomly selected to be exchanged. This portion of the Water Meter Replacement Program is scheduled for completion within the next 6 weeks.

**The City has already paid for the cost of the new meter and the installation.
Water customers will not be billed for the new meters.**

The City is asking that you set up an appointment to have your meter exchanged upon receipt of this letter. Appointments may be made for Monday through Friday from 8:00 a.m. to 6:00 p.m. and Saturday from 8:00 a.m. to 4:00 p.m. The replacement is expected to take approximately a half an hour. An adult 18 or older is required to be onsite during the meter exchange.

As the meter installer will need to shut the water off for the meter replacement, it is necessary for residents to have internal shutoff valves in proper working order. A working service valve at the water meter is required by MI Plumbing Code for your protection in the event of a water leak. If you do not have a working internal valve are unsure if it is working, please inform M.E. Simpson Co. of this fact when you make your appointment, so that we may make arrangements to shut your service off at the street for the duration of the meter replacement.

Each M.E. Simpson Company representative will present an identification card to residents before asking to enter the home. Do not admit anyone into your home that does not have a picture identification card. If you are not sure whether the individual works for M.E. Simpson Company, Inc., you may call the Public Works Department at (906) 228-0444 to verify the installer's name and installer number.

Please schedule an appointment with **M.E. Simpson Company** one of two ways:

1. ONLINE – www.mesimpson.com/meter-test Enter Account Key: **XX-XXXX**
2. CALL – (Toll Free) **1-888-252-1521**